STATION NUMBER CARDS

IDENTIFICATION AND INSTALLATION

1. GENERAL

1.01 This section contains information on station number cards (Fig. 1).

1.02 This section is reissued to:

- Show station number card E-forms, numbered 10089 and less, are no longer available

- Add information on currently available forms.

Since this section covers a general revision, arrows ordinarily used to indicate changes have been omitted.

1.03 Refer to Table A for previously available forms and their recommended replacement.

1.04 When transparent windows are required, refer to Section 501-150-101 for additional information.

2. IDENTIFICATION

2.01 Number cards are perforated on continuous paper rather than four cards per form. The cards are white in color with black lettering. The letter **M** is printed on all cards; however, it is to be ignored.

2.02 *A sample order is as follows:*

(Quantity) Form E-10360

Note: Forms followed by an (*) require the Area Code to be inserted between the parenthesis.

Forms are ordered by the package, with 1000 cards per package.

2.03 Forms which contain the suffix *A* indicate installation instructions are printed on the back.

2.04 Forms with an adhesive back are intended to be pasted on the fingerwheel window or number card retainer. The adhesive is permanent and leaves a sticky residue when the card is removed.

2.05 All number cards intended for use with rotary dial equipped telephone sets are 1-31/64 inches in diameter. Formerly the adhesive back rotary cards were sightly smaller than nonadhesive back cards.

2.06 Special instruction number cards are no longer available.

Rotary Manual Number Kit

2.07 Form E-10376 is a station number card kit for use with rotary dial equipped telephone sets except certain DESIGN LINE® sets. The kit contains a station number card and 4 perforated strips each printed with the numerals 0 through 9. When ordering this form specify the Area Code and the first three digits (prefix). A minimum order of 500 forms per prefix is required.

2.08 A sample order of Form E-10376 follows:

(Quantity) Form E-10376-(XXX)
Prefix - NNN

Note: Replace XXX with the Area Code digits and NNN with the prefix digits.

2.09 *To assemble the kit.*

(1) Separate the strips.

(2) Holding the kit between the thumb and index finger, position each strip with the other hand so the correct numerals are displayed.

Note: Make certain the numerals appear evenly across the card.

(3) Still using the other hand, remove the adhesive protective sheet. Press strips to card. Remove strips extending above card.

(4) Rotate kit and repeat step (3).

(5) Refer to Part 3 for installation instructions.

3. INSTALLATION

3.01 Station number cards are held in place by a card holder on metal fingerwheels or in space provided on plastic fingerwheels.

3.02 To install number card in metal fingerwheel (Fig. 2).

(1) Place window in holder.

(2) Remove perforated notch from number card.

(3) Place number card in holder engaging notch with guide.

(4) Press card support into place.

3.03 To install number card in MD plastic fingerwheel.

(1) Place window in fingerwheel.

(2) Line up slit in number card with the "V" guide on the fingerwheel (Fig. 3). Do not remove perforated notch on number card.

(3) Push number card into place. This will force slit on card over the guide holding the number card in place.

(4) Press card support into place.

3.04 To install number card in current plastic fingerwheel.

(1) Line up slit in number card with the "V" guide on the fingerwheel (Fig. 4). Do not remove perforated notch on number card.

(2) Push number card into place. This will force slit on card over the guide holding the number card in place.

3.05 To install number card in TOUCH-TONE ® telephone sets or TRIMLINE® telephone sets. (Fig. 5).

(1) Remove number card retainer.

(2) Place number card in space provided.

(3) Insert number card retainer.

TABLE A

RECOMMENDED REPLACEMENT OF
OLD STATION NUMBER CARD FORMS (SEE NOTES)

OLD FORM	RECOMMENDED REPLACEMENT FORM		PRINTING DEVICE
	NONADHESIVE BACK	ADHESIVE BACK	
E-4097-G	E-10360		Type-writer or Hand Stamp
E-4099-G			
E-4141-G			
E-4203-G	E-10360 or E-10364-(*)		
E-4203-GEZ		E-10362, E-10362-A, E-10366-(*) or E-10366-(*)-A	
E-4204-GEZ		E-10370-(*) or E-10370-(*)-A	
E-4204-G	E-10368-(*)		
E-4204-G4	E-10360		
E-4204-G5			
E-4801	NO REPLACEMENT		
E-4802			
E-5002-A	E-10361 or E-10365-(*)		Type-writer or Hand Stamp
E-5002-ACCSA	E-10361		
E-5002-AEZ		E-10363, E-10363-A, E-10367-(*) or E-10367-(*)-A	
E-5002-B	E-10361 or E-10369-(*)		
E-5002-BCCSA	E-10361		
E-5002-BEZ		E-10363, E-10363-A, E-10371-(*), or E-10371-(*), -A	
E-5427	E-10372-(*) or E-10373-(*)		
E-6130		E-10357-(*) or E-10357-(*)-A	Victor Machine
E-6130-M			
E-6131	E-10356-(*)		
E-6131-M			
E-6417	E-10360 or E-10364-(*)		Type-writer or Hand Stamp
E-6417-EZ		E-10366-(*) or E-10366-(*)-A	
E-6418	E-10361 or E-10365-(*)		
E-6418-EZ		E-10363, E-10363-A, E-10367-(*) or E-10367-(*)-A	

TABLE A (Contd)

RECOMMENDED REPLACEMENT OF
OLD STATION NUMBER CARD FORMS (SEE NOTES)

OLD FORM	RECOMMENDED REPLACEMENT FORM		
	NONADHESIVE BACK	ADHESIVE BACK	PRINTING DEVICE
E-10088		E-10359-(*) or E-10359-(*)-A	Nemeth Printer, Typewriter, or Hand Stamp
E-10088-M			
E-10089	E-10358-(*)		
E-10089-M			
E-10505-(*) (Note 4)			Ajax Printer
E-10506-(*) (Note 4)			

Note 1: An additional form is available: E-10376-(*) (Rotary Manual Number Kit).

Note 2: Forms followed by (*) require the Area Code to be inserted between the parenthesis.

Note 3: Forms which contain the suffix A provide installation instructions on the back.

Note 4: Forms E-10505-(*) and E-10506-(*) remain available for use with the old Ajax Printer machine.

Fig. 1—New Station Number Card Forms (Sheet 1 of 2)

J

K

LEGEND (NOTE)

A - FORM E-10356-(*), E-10357-(*), OR E-10357-(*)-A

B - FORM E-10358-(*), E-10359-(*), OR E-10359-(*)-A

C - FORM E-10360, E-10362, OR E-10362-A

D - FORM E-10361, E-10363, OR E-10363-A

E - FORM E-10364-(*), E-10366-(*), OR E-10366-(*)-A

F - FORM E-10365-(*), E-10367-(*), OR E-10367-(*)-A

G - FORM E-10368-(*), E-10370-(*), OR E-10370-(*)-A

H - FORM E-10369-(*), E-10371-(*), OR E-10371-(*)-A

I - FORM E-10372-(*)

J - FORM E-10373-(*)

K - FORM E-10376-(*) (ROTARY MANUAL NUMBER KIT)

NOTE: FORMS FOLLOWED BY (*) REQUIRE AREA CODE
      TO BE INSERTED BETWEEN THE PARENTHESIS. FORMS FOLLOWED
      BY AN "A" HAVE INSTALLATION INSTRUCTIONS PRINTED ON BACK.
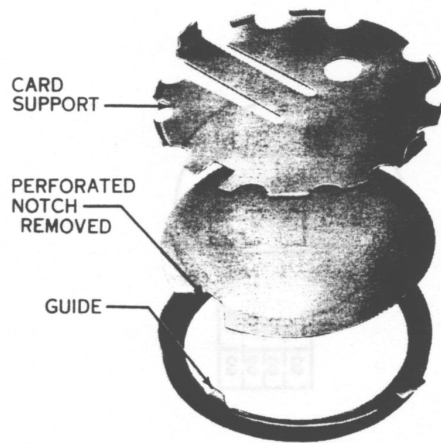
Fig. 1—New Station Number Card Forms (Sheet 2 of 2)
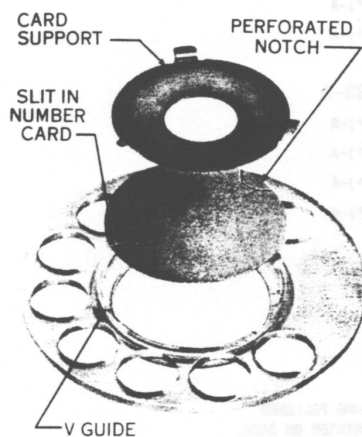
Fig. 2—Method of Placing Card in Holder

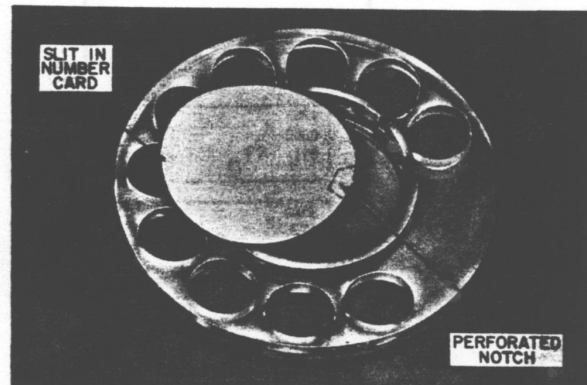Fig. 4—Method of Placing Number Card in Current Plastic Fingerwheel

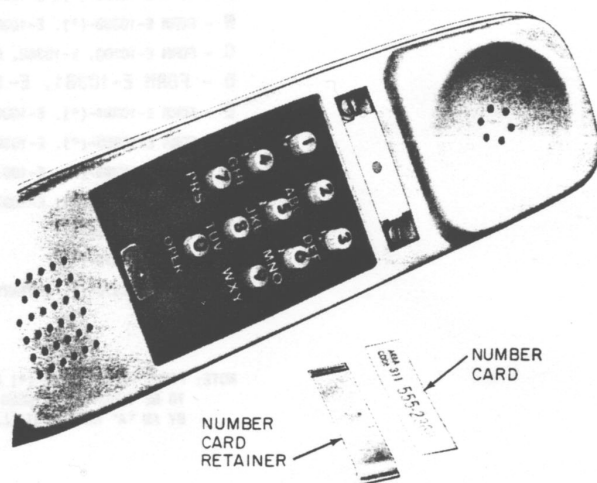Fig. 3—Method of Placing Number Card in MD Plastic Fingerwheel

Fig. 5—Method of Placing Number Card in TRIMLINE Telephone Set