

REPORTING AND INVESTIGATING CLAIMS,
PROPERTY DAMAGE AND MOTOR VEHICLE ACCIDENTS

1. GENERAL

1.001 This addendum supplements Section 010-100-901SW, Issue B. Place this sheet ahead of Page 1 of the section.

1.002 This addendum is reissued for the following reasons:

- (a) To change reporting information provided on damage to company property as a result of an act of God.
- (b) To change a reference made to a paragraph number.

2. CHANGES TO SECTION

2.001 On Page 1, paragraph 1.05, change to read as follows:

1.05 Damage to Company property as a result of an act of God, should not be reported to the Claims office. However, if the amount of repair and replacement exceeds \$10,000, contact the District Staff Manager-Risk and Insurance Management (314-247-0073) located in the GHQ Risk Management Organization. This is to ensure tracking and reporting of all significant losses to the insurance underwriters.

2.002 On Page 9, paragraph 5.09, change to read as follows:

5.09 When the damage does not fall into above paragraph 5.08, the report will be called to the Claims office no later than the end of the next business day.