

NUMERICAL INDEX — DIVISION 010

GENERAL METHODS

1. GENERAL

- 1.01** This section provides an index of System-issued sections in Division 010.
- 1.02** A bullet (●) indicates an item that has been added or changed since the previous issue of the index.
- 1.03** A square (□) indicates a canceled item. Information relating to the cancellation, if necessary, will be shown in a note following the item. Canceled items and related notes will be deleted upon reissue of the index.
- 1.04** A heart (♥) indicates a new or reissued item which, because of its limited need, will not be distributed on standing order except through coded distribution. Additional copies may be obtained by placing regular (one-time) orders.
- 1.05** A spade (♠) indicates an item not on microfiche. This index indicates the latest issue for hard-copy BSPs. In some cases, the microfiche BSP will reflect the next higher issue as a result of the reduced distribution interval.
- 1.06** "Add" is the abbreviation for Addendum.

2. LAYERS

- 2.01** This division is arranged in layers as follows:
 010-0 Index
 - 1 First Aid, Rescue, Fire Fighting, Safety Precautions, Restrictions of Plant Activities, and Radiation
 - 2 Records and Reports
 - 3 Administrative Maintenance Methods
 - 5 Administrative Coordination Methods
 - 7 Engineering Complaint and Consumer Product Report Procedures

3. INDEX

| Section Number | Issue | Subject |
|----------------|-------|---------|
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010-0 INDEX

- ♠ 010-000-000 87 Numerical Index — Division 010 — General Methods

010-1 FIRST AID, RESCUE, FIRE FIGHTING, SAFETY PRECAUTIONS, RESTRICTIONS OF PLANT ACTIVITIES, AND RADIATION

| | | |
|-------------|---|---|
| 010-100-005 | 2 | Eye Protection |
| 010-100-009 | 1 | First Aid Kits |
| 010-100-011 | 2 | Rescue of Employee From Manhole |
| 010-100-012 | 2 | Rescue of Employee From Pole |
| 010-100-013 | 2 | Rescue of Employee From Live Wire on Ground |
| 010-105-003 | 1 | Firesafety Plan |
| 010-105-004 | 1 | Principles of Firefighting and Use of Equipment |
| 010-105-005 | 1 | Occupant Responsibilities for Firesafety |
| 010-105-006 | 1 | Description of Portable Fire Extinguishers |
| 010-105-007 | 1 | Reporting Fires in Buildings and Motor Vehicles |

| Section Number | Issue | Subject |
|-----------------|-------|--|
| Add 010-110-001 | 1 | |
| 010-110-001 | 5 | General Safety Precautions — Radio Television, and Carrier Equipment |
| 010-110-002 | 2 | Safety Precautions — Cathode Ray Tubes |
| 010-110-003 | 3 | General Safety Precautions — Fluorescent Lamps |
| 010-110-004 | 5 | Ladder and Ladder Seats — Safety Precautions — General |
| 010-110-005 | 1 | General Office Safety |
| 010-110-006 | 1 | General Safety Precautions — Placing, Removing, or Maintaining Poles, Cables, Guys, Wire, and Strand Near Power |
| 010-110-007 | 1 | Safety Precautions for Materials Management Operations |
| 010-110-009 | 1 | Handling Working Telephone Circuits — Safety Precautions |
| 010-111-010 | 2 | Electrical Protection When Using Portable AC Operated Tools and Equipment |
| 010-120-010 | 1 | Restoration Planning Prior to Possible Water Damage to Central Office and PBX Equipment |
| 010-120-011 | 1 | Reconditioning Central Office and PBX Equipment Damaged by Water |
| 010-120-015 | 1 | Cleaning and Restoration of Central Office and PBX Equipment Damaged by Fire |
| 010-122-010 | 1 | Restrictions of Plant Activities During Events of National Interest, Welfare or Emergency |
| 010-130-001 | 1 | Heat Tests — Stored Program Control System — Restrictions of Plant Activities — Personnel Safety Guidelines and Requirements |

010-150 General Safety — Microwave Radiation

| | | |
|-------------|---|---|
| 010-150-001 | 2 | General Educational Information |
| 010-150-002 | 1 | Waveguide Hot Patching and Radiation Protective Garment |
| 010-150-003 | 1 | Power Density and Safe Working Distances in Front of Radar Antennas |

010-160 Environmental Protection

| | | |
|-------------|---|---|
| 010-160-001 | 1 | The Bell System Code for Environmental Protection |
|-------------|---|---|

010-2 RECORDS AND REPORTS

| | | |
|-------------|---|--|
| 010-200-001 | 1 | Procedures for Operational Trouble Reports on Stored Program Control Systems |
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NOTICE

Not for use or disclosure outside the Bell System except under written agreement

SECTION 010-000-000

| Section Number | Issue | Subject |
|----------------|-------|--|
| 010-210-001 | 1 | Edge Sorted Cards — Method of Coding, Punching and Sorting |
| 010-250-001 | 1 | Crediting Charges on Test Calls |

010-3 ADMINISTRATIVE MAINTENANCE METHODS

| | | | |
|-----|-------------|---|--|
| Add | 010-300-010 | 1 | |
| | 010-300-010 | 2 | Controlled Maintenance Plan for Transmission and Signaling Equipment Serving All Trunks and Special Services |
| ♥ | 010-300-011 | 7 | Equipment Test List — Description and List of Issued ETLs |
| ♥ | 010-300-020 | 3 | Plug-In Inventory Control System — Central Office Procedures |
| | 010-300-030 | 2 | Plug-In Inventory Control System (PICS)/ — Detailed Continuing Property Record (DCPR) — Joint Ownership Reporting Procedures |
| Add | 010-301-001 | 2 | |
| | 010-301-001 | 2 | Quality Review Plan for Trunks and Toll Special Services — Evaluation and Review Procedures |

010-5 ADMINISTRATIVE COORDINATION METHODS

010-505 Administration of Designed Services

| | | | |
|-----|-------------|---|-------------|
| Add | 010-505-100 | 1 | |
| | 010-505-100 | 2 | Description |

010-510 Interfunctional Special Services Coordination

| | | | |
|-----|-------------|---|---|
| | 010-510-001 | 1 | Bell System Practices Numerical Index |
| | 010-510-005 | 1 | Glossary |
| | 010-510-100 | 1 | Overview |
| | 010-510-105 | 1 | Administrative Team Responsibilities |
| | 010-510-120 | 1 | Area Team Responsibilities |
| | 010-510-121 | 1 | Area Chairperson — Responsibilities |
| • ♥ | 010-510-200 | 2 | Organizational and Area Team Member Responsibilities — Business Service Center |
| | 010-510-201 | 1 | Organizational and Area Team Member Responsibilities — Business Marketing |
| | 010-510-202 | 1 | Organizational and Area Team Member Responsibilities — Business Relations — Other Common Carriers |
| • ♥ | 010-510-203 | 2 | Organizational and Area Team Member Responsibilities — Bell-Independent Relations |
| | 010-510-204 | 1 | Organizational and Area Team Member Responsibilities — Business Marketing — Customer Education Delivery |
| | 010-510-205 | 1 | Organizational and Area Team Member Responsibilities — Network Services — Circuit Provision Center |
| | 010-510-206 | 1 | Organizational and Area Team Member Responsibilities — Network Services — Distribution Service |

| Section Number | Issue | Subject | |
|----------------|-------------|--|---|
| 010-510-207 | 1 | Organization and Area Team Member Responsibilities — Support Services — Materials Management | |
| 010-510-208 | 1 | Organizational and Area Team Member Responsibilities — Network Services — Network Implementation | |
| 010-510-209 | 1 | Organizational and Area Team Member Responsibilities — Installation and Maintenance | |
| 010-510-210 | 1 | Organizational and Area Team Member Responsibilities — Business Segment Engineering Center | |
| 010-510-211 | 1 | Organizational and Area Team Member Responsibilities — Long Lines | |
| 010-510-212 | 1 | Organizational and Area Team Member Responsibilities — Western Electric | |
| 010-510-213 | 1 | Organizational and ISSC Administrative Team Member Responsibilities — Comptrollers | |
| • ♥ | 010-510-300 | 2 | Inquiries, Memorandum, and Orders |
| | 010-510-301 | 1 | Control Team Assignment |
| | 010-510-302 | 1 | Interval Determination Procedures |
| | 010-510-303 | 1 | Project Planning and Coordination |
| | 010-510-304 | 1 | Tracking Systems and Status Handling Procedures |
| | 010-510-305 | 1 | Escalation Procedures |
| | 010-510-306 | 1 | Provisioning Analysis Procedures |
| | 010-510-307 | 1 | Multi-State Marketing Requirements |

010-520 Intercompany Services Coordination Plan

| | | | |
|---|-------------|---|---|
| □ | 010-520-100 | 4 | Description <i>Replaced by 010-510-100</i> |
| | 010-520-101 | 4 | Procedures for Coordination of Orders for Service |
| | 010-520-103 | 3 | Control Team Assignment |
| | 010-520-104 | 4 | Interval Guide Procedures |
| □ | 010-520-105 | 4 | Order Status, Control and Reporting (OSCARI) Procedures <i>Replaced by 010-510-105</i> |
| | 010-520-106 | 4 | Termination Procedures |
| | 010-520-110 | 4 | Project Planning and Coordination |
| | 010-520-111 | 6 | Service Inquiries, About Dated Orders and Advance Orders |
| | 010-520-114 | 4 | Engineering Reports |
| | 010-520-115 | 4 | System Status Reports |
| | 010-520-124 | 2 | ISC Responsibilities for Other Common Carrier (OCC) Orders |
| | 010-520-130 | 1 | Establishing Service Manuals |

| Section Number | Issue | Subject |
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| 010-520-135 | 4 | Marketing/Sales Responsibilities |
| 010-520-136 | 4 | Engineering Responsibilities |
| 010-520-137 | 4 | Plant Responsibilities |
| 010-520-138 | 4 | Business Services Responsibilities |
| 010-520-139 | 4 | Western Electric — Member Responsibilities |
| 010-520-140 | 2 | Bell-Independent Relations (B-IR) Responsibilities |
| 010-521 DATEC | | |
| 010-521-100 | 1 | Data Technical (DATEC) Support |
| 010-521-101 | 7 | Support — Designee Directory |
| 010-521-200 | 1 | Voice and Non-Data Special Services Technical (VOITEC) Support |

| Section Number | Issue | Subject |
|---|-------|---|
| 010-522 Network Technical Support (NTS) Plan | | |
| 010-522-100 | 1 | Description |
| 010-522-101 | 1 | Designee Directory |
| 010-7 ENGINEERING COMPLAINT AND CONSUMER PRODUCT REPORT PROCEDURES | | |
| Add 010-700-010 | 1 | |
| 010-700-010 | 3 | Origination and Processing |
| 010-700-011 | 2 | General Trade Products — Originating and Processing |
| 010-700-030 | 1 | Procedure for Expedited Handling of Certain Defective Equipment and Apparatus — GEC-8400 and GEC-8800 |
| 010-701-010 | 1 | Field Surveys of Products — General Description |