



SBC-002-316-047

Discontinuance Accounting M&P

Abstract:

Presented in this document are the Engineering Accounting methods and procedures for the removal/reduction of CLEC equipment and cabling associated with the discontinuance of CLEC space/equipment in SBC-13STATE Central Office locations.

Audience: The primary audience for this document is SBC Local Exchange Carrier personnel in the following disciplines, Budget Engineering Groups, Cost/DCPR Associates, Transport Equipment Engineer (--TEE, which includes the Facility Equipment Engineer -- FEE, Digital Transport Engineer – DTE), Space Planner, Frame Planner, and NSS organizations.

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Related Documents: SBC-002-316-013, *CLEC Discontinuance Worksheet*, Issue 4, dated May 17, 2002
SBC-002-316-015, Discontinuance of CLEC Equipment, Cable Facilities and OSS Assignments M&P M&P, Issue 4, dated May 17, 2002. Reference Section of this document for other materials.

Canceled/Superseded Doc: SBC-002-316-047 Issue 1 & 2

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1.0 Reasons for Reissue

Issue 3, Section 4 – Update of the Financial Accounting Ruling to cover all Collocation Cabling using the expense “M” account.

Issue 2; Section 4 – Change in Financial Ruling – Accounting Codes

2.0 Introduction

These methods and procedures are for processing projects when a Collocator/CLEC has requested to cease or cancel their collocation service.

These methods and procedures **do not replace, but augments**, SBC-002-316-015 (*Decommissioning CLEC Equipment, Cable Facilities and OSS Assignments practice, and associated Appendices*). That practice should be followed carefully. **The methods and procedures in this documentation are to instruct the engineers, and the DCPR/Cost personnel in how to handle the projects for the closing process.**

3.0 Financial Accounting when the CLEC project is cancelled

There are different levels that a project can be cancelled by the CLEC. This M&P will explain the process that should be taken when a CLEC ceases or cancels his services before and after the job is completed and turned over to him.

- In the case where only the engineering charges have hit the job, the job should be cancelled in the appropriate accounting system and the charges are to be expensed off the job to the 7370.1 (abandoned project) account. The finance group in SBC-SWBT and the DCPR Associates in SBC-Pacific Bell, SBC-Nevada Bell, SBC-SNET and SBC-Ameritech completes this function when notified by the engineer.
- If the job has engineering charges and the material has been ordered, then the job will need to be cancelled in the appropriate accounting system and the engineering charges expensed to the 7370.1 account. The material should be transferred to another job if possible, returned for a credit or moved to the holding account (in SBC-SWBT or SBC-Ameritech) until it can be transferred to an open job. At this time SBC-Pacific Bell and SBC-Nevada Bell do not utilize the holding account. In this scenario the CLEC will be billed for the expenses incurred during this period by the Collocation Services Center. The engineer will be contacted by the Network Sales Support for a detailed list of expenditures that has incurred to this point. The CLEC will be billed the difference or reimbursed if need be. If the equipment is being used on another job then the dollars for the material should be transferred to that job and the detailed list provided to the Network Sales Support group **should not** have these material dollars listed.

- If the job has engineering, material and labor charges the job will need to be left open and closed using the normal closing process. If the CLEC wishes to cease or cancel at this point they would be billed by the Collocation Services Center for the expenses incurred. Again the Network Sales Support will contact the engineer requesting a detail list of expenditures. At this point any equipment that has been installed will be turned over to the CLEC.
- If the job is complete and the CLEC and taken possession and the project is still open, it will need to be closed following the normal closing process. The CLEC will be billed and responsible for removing his equipment from the office. At this point the removal of the equipment will be done on a decommissioning project and follow the guidelines of the SBC-002-316-015 Decommissioning CLEC equipment, cable facilities and OSS assignments.

4.0 Account Charging for the Removal of CLEC Cabling & Equipment

Once the Collocator's equipment has been removed from the office, the engineer will be notified and can begin procedures to have the cable or any remaining equipment left behind by the CLEC removed from the CLEC area. A Discontinuance project will be taken out to handle the removal charges.

(1) If the charges are to remove the CLEC equipment and/or any Collocation cable the expense "M" account will be used. The collocation cable installed by CLEC or ILEC for the Collocator should be expensed off the books. The cable is purchased on the collocation project and the SBC Finance Operations Group in San Antonio reimburses the expenditures from the non-recurring charges, so the cable is not part of the investment at that location. The reimbursements are approximately 75% of the expenditures.

In case where the Individual Case Basis (ICB) applies we are reimbursed for the expenditures approximately 100%.

(2) If there is Telco equipment that needs to be removed at this time the 3100 (X) account will be used. This is the equipment purchased on a non-collocation project, but used in connection with the collocator project. (Ex. DTI coded equipment)

This project will follow the guidelines for the Decommissioning CLEC equipment, Cable Facilities and OSS Assignments practice, SBC-002-316-015.

5.0 References

For further information or electronic copies of this document and related information, visit the internal SBC Local Exchange Carrier Web site: <http://ebiz.sbc.com/commonsystems> or <http://apex.sbc.com>

Document	Description	Issue & Date
Marketing Service Description	MSD-Collocation Discontinuance	April 2002
Marketing Service Description	MSD-Interconnection Reductions	April 2002
Marketing Service Description	MSD-Power Reductions	May 2002
Marketing Service Description	MSD-Reassignment of Space	April 2002
SBC-002-316-002	Collocation Provisioning Guidelines (CPG) M&P	Issue 14, Jul 2002
SBC-002-316-008	CLEC Cable Provisioning M&P	Issue 7, May 2002
SBC-002-316-015	Discontinuance of CLEC Equipment/Wiring M&P	Issue 4, May 2002
SBC-002-316-013	Discontinuance Cost Worksheet	Issue 4, May 2002
SBC-002-316-024	CRE-Total Decommissioning Collocation Sites M&P	Issue 1, Feb 2001
SBC-002-316-044	Corp Real Estate (CRE)-Cable Placement M&P	Issue 1, May 2001
SBC-002-316-047	Discontinuance Accounting Cost M&P	Issue 3, Jun 2002
SBC-002-316-101	Wire Center Planning M&P	Issue 8, Dec 2001
TP 76200MP	Network Equipment – Building Systems	Issue 2001
TP 76300MP	Installation Guide within the Central Office	Issue 2001
TP 76400MP	Detail Engineer Requirements for the C.O.	Issue 2001
TP 76900MP	Installation Testing Requirements	Issue 2000
BSP 790-100-656MP	DC Power Distribution	Issue B, Nov 2000
BSP 800-003-100MP	Standards for Network Equipment Engr & Space Planning	Issue A, Nov 1999
BSP 800-006-151MP	Common Systems Cable Rack Requirements	Issue C, 2001
BSP 800-003-200MP	SBC- Network Facilities Cable Mining Guidelines & Requirements	Issue A, Dec 2000
SBC-FLASH 00-030R2	SBC Equipment Deviation for oversized Equipment	Issue 2, Nov 2000

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7.0 Copyright Page

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